

Janet C. Hovorka

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EXPERIENCE

Co-Owner, Development Manager. Family ChartMasters. 2004 to present

Founded and developed a genealogy chart printing company, hiring and managing 6 employees.

Ran all development and marketing practices including web development, product development, business systems, print and conference advertising, market analysis, social networking initiatives, communication and business partnerships.

Author, 2004 to present

Wrote Zap The Grandma Gap: Connect With Your Family By Connecting Them To Their Family History, and Zap The Grandma Gap Power Up Workbook. Created 8 children's workbooks including My Swedish Ancestor, My German Ancestor, My Civil War Ancestor, My Mormon Ancestor, My Jewish Ancestor, My Danish Ancestor, My British Ancestor, and My Pioneer Ancestor. Designed, printed, marketed the books and oversaw website development including social networking and newsletter resources. Regular columnist for the Association of Professional Genealogists Quarterly as well as Family Tree Magazine, Crossroads Magazine, Meridian Magazine, National Genealogical Society News Magazine and Digital Genealogist.

Lecturer, Independent 2004 to present

Delivered lectures across the country and internationally on various genealogy topics including technology and research techniques. Developed curriculum, PowerPoint, Prezi and syllabus materials. Recent experience at janethovorka.com

Instructor, Salt Lake Community College, 2009 to present

Developed and taught Genealogy 1000 (technology), 1014 (business) and Library Science 1010 online courses. Also developed and taught various workshops including Business and Genealogy courses.

President, Utah Genealogical Association, 2010 to 2013, **Vice President,** 2009

Managed new committee initiatives, long term planning, and oversaw doubled membership expansion of the society. Provided staffing and management to 4 local and 4 national conferences including the Salt Lake Institute of Genealogy and the National Genealogical Society Conference. Worked with education, publicity, publications, exhibits, chapters, historical preservation, awards, website activities and recruited volunteers. Envoy throughout the national genealogy community.

Librarian. Mountainville Academy Charter School and John Hancock Charter School . 2004 to 2008

Opened two charter school libraries including budget, facilities, curriculum development and teaching, collection selection and evaluation, database development. Recruited and managed volunteers. Taught integrated and stand alone technology and library courses. Worked with teachers to enrich curriculum with supplemental materials and research skills.

Lead Reference Librarian. Salt Lake Community College. 1995 to 1997

Managed the Reference Department of the Markosian Library and eight reference librarians. Developed and taught library instruction and internet courses for faculty and students. Participated in collection development and budget and planning initiatives. Served on various state and college committees, including the development of the first state-wide online college course. Managed the library in the absence of the Library Director and Vice directors.

Instructor. Brigham Young University. 1992 to 1994

Developed and taught courses in Book of Mormon and New Testament scripture. Managed student relations and grading.

SKILLS

Computer: Windows and Mac programs including genealogy, design, word-processing, spreadsheet, accounting, video and presentation programs. Extensive knowledge of every genealogy software program. Broad experience with library databases and especially online genealogy resources. Comprehensive experience with current social networking platforms and social media management and evaluation tools. Blogging since 2008.

Teaching: Experience in developing and presenting curriculum ranging from a one time basis (lecturing) to full courses for credit on k-12 through college and post-graduate levels. Broad demonstrated experience in reading audiences and adjusting curriculum to meet the learners' needs. Developed courses across a broad range of subjects, including religious studies, library and research skills, technology skills and genealogy research. Currently a national and international genealogical lecturer.

Organizational, Problem Solving and Management Skills: Have managed and run profit and non-profit organizations and departments on Executive and mid-management levels. Experienced in organizing volunteers and paid workers, providing motivation and a shared vision. Developed initiatives to move an organization forward in many different scenarios and experienced at evaluating a program's effectiveness.

EDUCATION

Master's Degree. Library and Information Science
Brigham Young University, Provo, Utah 1993

Bachelor's Degree. Near Eastern Studies
Brigham Young University, Provo, Utah 1990